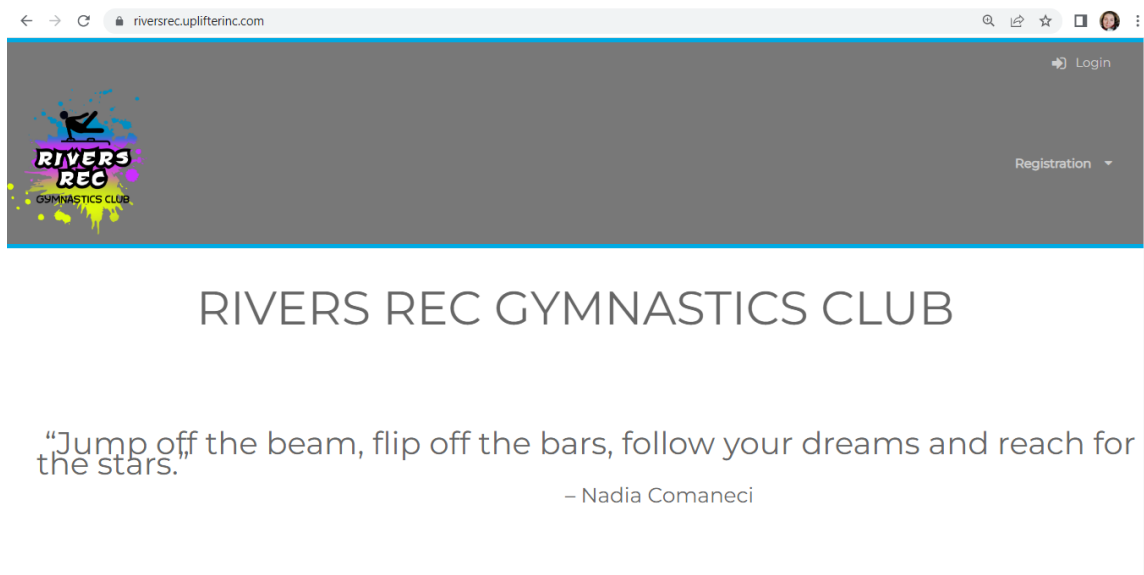




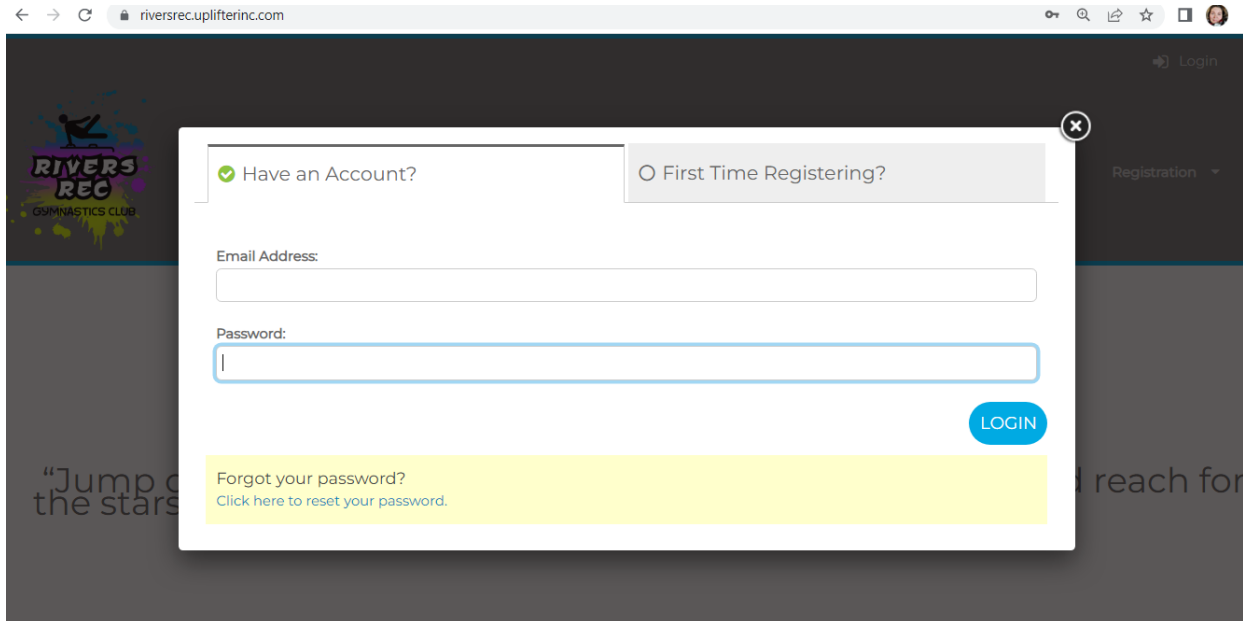
Rivers Rec Gymnastics Club

New Gymnast Uplifter Instructions

1. Please use this link to go to our Uplifter Webpage - <https://riversrec.uplifterinc.com/>
2. The following steps will give you a very good idea of how to go through and register for a program. If the steps aren't identical it is because situations can be different. If you have any issues, please reach out through email as it is the fastest way to reach the board. The email is riversrecgym.info@gmail.com
3. This link will take you to our home page and it will look like this:



- a. Select '**Login**' from the top right hand corner.
- b. The new screen opened will look like this:



The screenshot shows a web browser window with the URL riversrec.uplifterinc.com. The page features a dark background with the 'RIVERS REC GYMNASTICS CLUB' logo on the left. A white modal form is centered on the screen. At the top of the form, there are two radio button options: 'Have an Account?' (selected) and 'First Time Registering?'. Below these are two input fields: 'Email Address' and 'Password'. A blue 'LOGIN' button is positioned to the right of the password field. At the bottom of the form, there is a yellow box containing the text 'Forgot your password? Click here to reset your password.' The background of the page is partially visible, showing the text 'Jump the stars' and 'reach for'.

- c. On the right hand side of the new window, you will see '**First Time Registering?**' You need to select this to create your account.
- d. You will see this screen once you select '**First Time Registering?**' The information needed on this page is ***YOUR INFORMATION AS THE PARENT OF THE GYMNAST.*** This includes your date of birth as it helps Uplifter keep records straight.

← → ↻ riversrecuplifterinc.com

○ Have an Account? First Time Registering?

Parent Information *Required Fields are marked with an asterisk **

Please provide the main contact for this account. Gymnasts can be added to the account once created.

Email Address *

Password [MINIMUM 6 CHARACTERS] *

First Name *

Last Name *

← → ↻ riversrecuplifterinc.com

Gender *

Female

Birthdate (DD/MM/YYYY) *

Communication Preferences

Yes No Transaction & Service Notifications ?

Yes No Parent Information Messages ? *

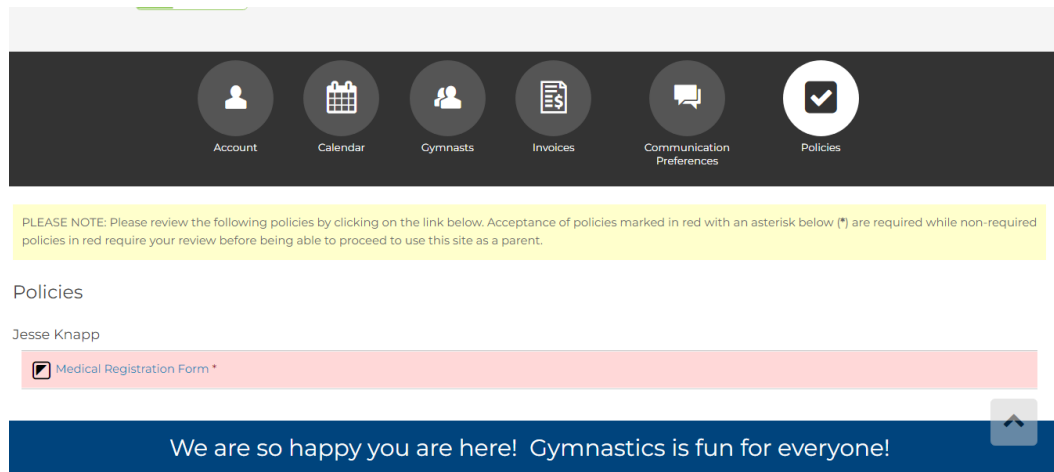
Yes No News, Upcoming Program & Registration Information ? *

CREATE ACCOUNT

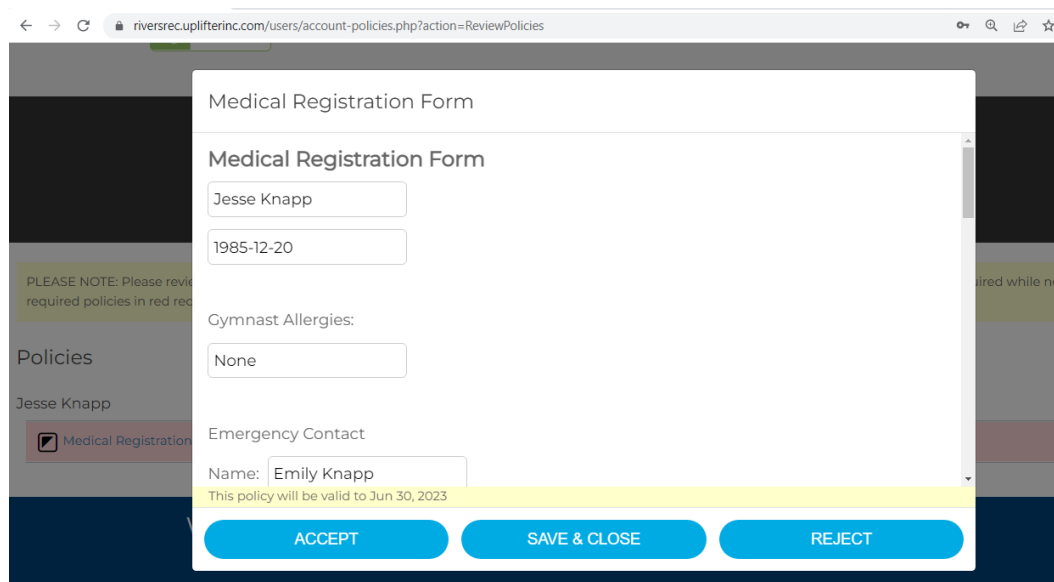
- e. When all information is filled in, select **'Create Account,'** the blue button on the bottom right side.
- f. A new screen will pop asking for your address, please fill in accordingly.

- g. Please fill out all the information fully. Any missing information will cause delay in the registration process
4. Once your account is created, you will be brought to your account "home screen."

- a. Depending on if you checked you would be registering yourself in programs, you could be prompted to fill out a medical form. You will see this on your account home screen if you scroll down. The needed medical form is highlighted by the pink background. If you don't have this, go to step 5.



- b. You must click on it and fill out the information. You can select **'Accept'** on the bottom left when all information is in place.



5. Once that is done, you can scroll back to the top of the webpage and select **'Registration'** on the right hand side.
- This will take you to our Registration Page
 - Scroll the list until you see the Program your child needs to be registered in. Select the blue **'Register'** button to the right of the Program.

KinderGym			
Program Description		Fees	
KinderGym - Ages 3, 4, & 5 » View Details <i>10 Events</i>			
Start & End Date: Jan 9, 2023 - Mar 20, 2023	Day / Time / Location: Mondays at 5:00PM to 5:45PM Rivers Rec Gymnastics Club, Rivers Rec Gymnastics Club	\$248.00 Session Fee	REGISTER
KinderGym - Ages 3, 4, & 5 » View Details <i>10 Events</i>			
Start & End Date: Jan 10, 2023 - Mar 14, 2023	Day / Time / Location: Tuesdays at 5:00PM to 5:45PM Rivers Rec Gymnastics Club, Rivers Rec Gymnastics Club	\$248.00 Session Fee	REGISTER
KinderGym - Ages 3, 4, & 5 » View Details <i>10 Events</i>			
Start & End Date: Jan 11, 2023 - Mar 15, 2023	Day / Time / Location: Wednesdays at 5:00PM to 5:45PM Rivers Rec Gymnastics Club, Rivers Rec Gymnastics Club	\$248.00 Session Fee	REGISTER
Women CanGym			

6. Once you select **Register.** you will have the option to create a new gymnast.
 - a. Select the **Add New Gymnast** on the bottom left.
 - b. Fill in the required fields for the gymnast and when prompted, fill out the medical form.

Program Description

Fees

CanGym - Level 1 and Level 2

\$280.00

📅 January 9, 2023 - March 20, 2023

🕒 Monday @ 6:00PM to 7:00PM

Which gymnast is to be enrolled in this program?

1.

ADD NEW GYMNAST

CANCEL **ADD**

Rivers Rec Gymnastics Club

CanGym - Level 3 and JR GIRLS

[View Details](#)

Add New Gymnast

I would like to register myself into programs

Any family parents registering as gymnasts for programs will first need to be added to your Parent Family Account. Add your family's gymnasts below.

* = Required Fields

First Name *

Last Name *

Gender *

Birthdate (DD / MMM / YYYY) *

 / /

Coach

Medical Registration Form *

CANCEL

ADD GYMNAST

Medical Registration Form

You must read the entire policy prior to accepting it.

Medical Registration Form

Gymnast Name

2013-03-03

Gymnast Allergies:

Gymnasts' Allergies

This policy will be valid to Jun 30, 2023

ACCEPT SAVE & CLOSE REJECT

7. Once that is finished, you can select from the drop down list which child to enroll in that program. Once the right name is displayed, select **Add.**

Program Description

CanGym - Level 1 and Level 2

\$280.00

January 9, 2023 - March 20, 2023

Monday @ 6:00PM to 7:00PM

Which gymnast is to be enrolled in this program?

1. Ellie Knapp

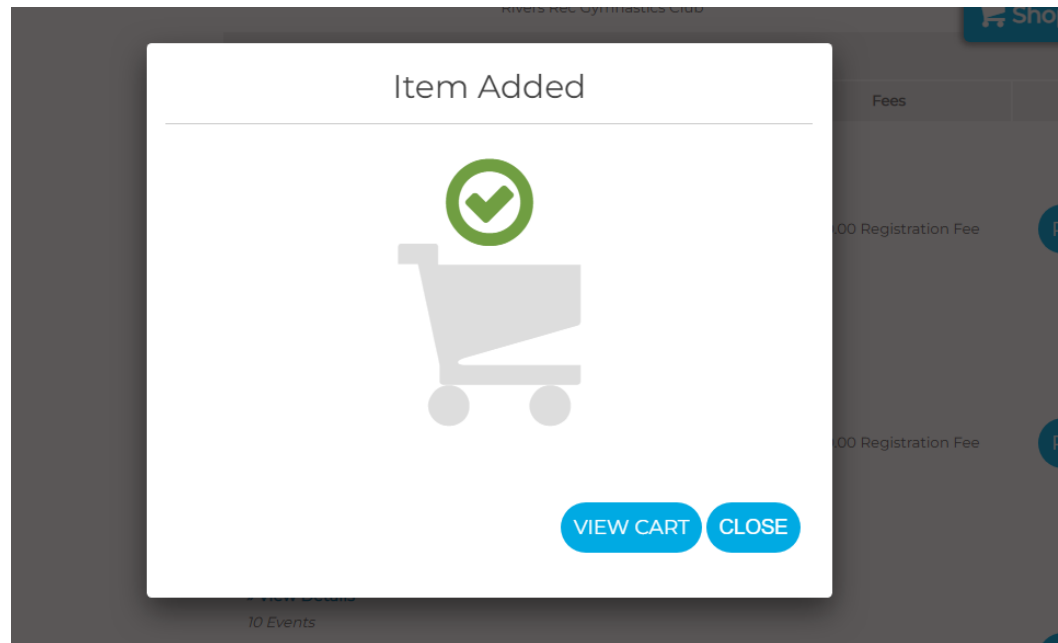
Haley Knapp

Peyton Knapp

ADD NEW GYMNAST CANCEL ADD

Rivers Rec Gymnastics Club

8. If you need to enroll into more programs, select **'Close'** and go to the next program you need. Otherwise you can select **'View Cart.'**
 - a. If this screen disappears before you can make your selection, it will take you back to the registration page. Or you can scroll to the top to select **'Shopping Cart.'**



9. Your shopping cart will look like this. Please verify that the correct program is in your cart! If your child is new to gymnastics, the \$50 AGF fee will need to be paid. This is a fee we collect on behalf of AGF and it is payable once per school year.
 - a. When done, please select **'Billing Information.'**

The screenshot shows the checkout process for the Rivers Rec Gymnastics Club. The cart contains two items: 'Mini Ninja Warriors Ages 6+' priced at \$280.00 and 'AGF 2022-2023 Fee' priced at \$50.00. The total amount is \$330.00. The payment option is set to 'Pay in Full'. The page also displays the club's logo and a 'BILLING INFORMATION' section with logos for VISA, Mastercard, Discover, and AMEX.

10. As you can see, Billing Information shows your address. Make any changes that are necessary. As you scroll down you will see the waivers and policies that need to be accepted. You will not be able to continue until these are accepted.
- On this page, on the right hand side under the **'Total'** you can select from the drop down whether you want to **'Pay in Full'** or **'Pay by Installments.'**
 - SEE SECOND PICTURE** - it shows the drop down to choose installments and it shows what accepted policies look like!

Contact Information

(Primary) Box 1947, Whitecourt Alberta,...

Jesse Knapp

Box 1947

Whitecourt, Alberta T7S 1P6

Tel: (780) 204-6941

Policies

Please review the following by clicking on the link below. Policies marked with an asterisk (*) are required to complete your registration.

Jesse Knapp

ALBERTA GYMNASTICS FEDERATION (MINOR) *

PERSONAL INFORMATION PROTECTION ACT (PIPA) *

PARENT HANDBOOK: RULES & POLICIES *

Pick-Up and Spectator Viewing Policy *

Fundraising Commitment Policy *

Schedule Policy *

Invoice Summary

🕒 1:57:51

Programs (1)	\$280.00
Products and Subscriptions (1)	\$50.00
Subtotal	\$330.00
Total	\$330.00
Payment option	Pay in Full
Due Now	\$330.00

*All prices are in CAD.

PAYMENT INFORMATION



Policies

Please review the following by clicking on the link below. Policies marked with an asterisk (*) are required to complete your registration.

Jesse Knapp

ALBERTA GYMNASTICS FEDERATION (MINOR) * *Accepted on 2022-12-13 1:45 PM*

PERSONAL INFORMATION PROTECTION ACT (PIPA) * *Accepted on 2022-12-13 1:45 PM*

PARENT HANDBOOK: RULES & POLICIES * *Accepted on 2022-12-13 1:46 PM*

Pick-Up and Spectator Viewing Policy * *Accepted on 2022-12-13 1:46 PM*

Fundraising Commitment Policy * *Accepted on 2022-12-13 1:46 PM*

Schedule Policy * *Accepted on 2022-12-13 1:46 PM*

Invoice Summary

🕒 1:55:41

Programs (1)	\$280.00
Products and Subscriptions (1)	\$50.00
Subtotal	\$330.00
Total	\$330.00
Payment option	Pay in Full
Due Now	\$330.00

*All prices are in CAD.

PAYMENT INFORMATION



11. Once complete, select the **'Payment Information'** blue button on the right hand side.
 - a. There are three options to choose from for how to pay - Cash, Credit Card, or E-Transfer. Please select your option and then Confirm/Complete your transaction
 - b. Please pay promptly if you chose cash or e-transfer.

1. Your Cart (2 items) ✓

2. Billing Information ✓

3. Payment Information

- Confirm & Pay With Cash
- Pay by Credit Card
- Confirm & Pay With E-Transfer

Invoice Summary 🕒 1:54:59

Programs (1)	\$280.00
Products and Subscriptions (1)	\$50.00
Subtotal	\$330.00
Total	\$330.00
Payment option	Pay in Full ▾
Due Now	\$330.00

*All prices are in CAD.



We are so happy you are here! Gymnastics is fun for everyone!